



FOREIGN WORKER APPLICATION
Application for a Labour Market Opinion

SAMPLE

EMPLOYER INFORMATION

1 Employer ID # (if applicable) *		2 Canada Revenue Agency (CRA) Business Number *		3 Employer Name (name of business) Production Company	
4 Business Telephone Number (*) -		5 Address: Number / Street / PO Box # Production Office Address		6 City *	7 Province/State BC
8 Country Canada		9 Postal/Zip Code *	10 Date business started (yyyy-mm-dd) *		11 Website Address (if available)
12 Describe the principal business activity: Film and Entertainment					
13 Contact Name: * First Middle Last			14 Job Title eg. Production Coordinator		
15 Preferred Official Language of Correspondence <input type="checkbox"/> English <input type="checkbox"/> French		16 Contact Phone Number * () -		Ext.	17 Fax Number * () -
18 E-mail (if available)			19 Number of Canadians/permanent residents employed in Canada. # of cast and crew. eg. 100		
20 Have you employed a foreign worker in the past 5 years? <input type="checkbox"/> No <input type="checkbox"/> Yes If applicable, number of foreign workers currently employed in Canada (neither Canadian citizens nor permanent residents). <input type="text"/>					
21 Were any employees laid off in the past 12 months? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes Reason(s) for layoff(s) and occupations affected: <input type="text"/>					

(only fill in if applicable) * THIRD PARTY INFORMATION (if applicable)

22 Company Name		23 Third Party Representative authorized to act for employer First Name Middle Last			
24 Preferred Official Language of Correspondence <input type="checkbox"/> English <input type="checkbox"/> French		25 Address: Number / Street / PO Box #			
26 City		27 Province/State		28 Country	29 Postal/Zip Code
30 Telephone Number Extension () -		31 Fax Number () -		32 E-mail address	

If you are a third party representative acting on behalf of an employer, written authorization from the employer to act on his/her behalf is required. Employers who wish to have third party representation should fill out the "Appointment of Representative" sheet attached to this form. HRSDC reserves the right to contact the employer directly if necessary.

DETAILS OF JOB OFFER

Use a separate sheet for each additional job offer.
If you are requesting a Labour Market Opinion for identical job offers, provide the information only once.

33 Job title eg. Production Designer, Actor		34 Is the job temporary with intent to permanent? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	35 Number of foreign workers you are requesting under this job title (same wage, job description, location, etc)? eg. 1/or more
36 Expected duration of employment (fill in one box) days weeks months years		37 Expected start date of employment, if any (yyyy-mm-dd) *	
38 Location of job : Number and Street eg. prod office/or various locations		39 City primary city	40 Province BC



DETAILS ON JOB OFFER (continued)

41 Main duties of the job

eg. Acting
Directing
Director of Photography
Production Designing

42 Educational requirements of the job:

- | | | |
|--|--|---|
| <input type="checkbox"/> Doctorate/PhD | <input type="checkbox"/> Master's degree | <input type="checkbox"/> Bachelor's degree |
| <input type="checkbox"/> College level diploma/certificate | <input type="checkbox"/> Apprenticeship diploma/certificate | <input type="checkbox"/> Trade diploma/certificate |
| <input type="checkbox"/> Secondary school | <input type="checkbox"/> Vocational school diploma/certificate | <input checked="" type="checkbox"/> No formal education requirement |

Additional information:

Use this area to explain if they learned trade through apprenticeship. ie. if they are requested by studio/distributor, or if they have experience in the field and how many years experience they have.

43 Experience/skills requirements of the job:

Explain what specific credits they have, requested by studio or if they have experience in this job.

44 Language requirements: Indicate the language requirement that is needed for this position. If you indicate a language that the foreign worker does not speak, a CIC officer will refuse the application, even if the worker is suitable for the position.

Oral: English French Other None Written: English French Other None

If "Other", please explain.

45 Salary (in Canadian dollars)

(scale dollar amount/best estimate) eg. \$759+/per day

per hour	per day	per month	per year	other	Number of hours per day	Number of hours per week	Total number of hours per month
\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

46 Benefits:

disability insurance medical insurance dental insurance pension Number of paid vacation days

47 Other benefits: 'per collective agreement' (eg. SAG) / if non-union: 'included in flat rate'

48 Are there provincial/territorial/federal certification, licensing or registration requirements of the job?

No Yes → If yes, what is the name of the certifying/licensing/registering body?

(if applicable)

Please note: Citizenship and Immigration Canada will check to ensure the foreign worker holds the required certification, licensing or registration requirements when processing the work permit application.

DETAILS ON JOB OFFER (continued)

49 Is the position part of a union?
 No Yes → If yes, what is the name of the union?
Insert the name of the applicable BC union (ie. IATSE 891)

Has the union been consulted about the hiring of a foreign worker?
 No Yes → If yes, what is the position of the union? Provide details. Attach documentation, if available.
Compliance with the Collective Agreement and union response

50 Is there a labour dispute in progress?
 No Yes → If yes, please provide details. Only answer yes if a strike is going on.

51 Have you attempted to recruit Canadians / permanent residents for this job?
 Yes → If yes, provide details of your recruitment efforts and the results.
 (Attach supporting documentation such as advertisements in local and national newspapers, recognized Internet job sites, job-specific and professional publications, recruitment drives, job fares, etc.)
 No → If no, please explain. If studio requested key creative personnel or cast per financing.

52 What are the potential benefits to the labour market in Canada that will occur as a result of employing the foreign worker?
 filling a labour shortage transfer of new skills or knowledge to Canadians/permanent residents direct job creation or retention of Canadians/permanent residents other
 Provide details: State number of BC crew employed on production, etc.

53 Do you plan to train Canadians / permanent residents for the position to be filled by the foreign worker?
 No Yes → If yes, provide a brief description of the training plan.

FOREIGN WORKER INFORMATION

Please provide information on a separate sheet for each foreign worker coming into Canada.

54 Name of Foreign Worker - Family Name Last name	55 Given Name(s) First name
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56 <input type="checkbox"/> Male <input type="checkbox"/> Female * <input type="checkbox"/> Male <input type="checkbox"/> Female	57 Date of Birth (yyyy-mm-dd) *	58 Country of Residence (where worker currently lives) *	59 Citizenship *
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60 If the foreign worker is currently in Canada, please indicate the immigration status:
 visitor foreign worker refugee claimant student

61 Title of job offered to the foreign worker
eg. Actor, Director, Production Designer, etc.

ENTERTAINMENT REQUEST (if applicable)

62 Name of the Production *	63 Total number of people involved in the Production (average) eg. 100
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64 Type of Production
eg. Feature, MOW, Series, Pilot, Commercial, Doc

65 A copy of the contract between the employer and the foreign entertainer must be attached with this application form, except for film and TV requests.
 Contract included with application? Yes No

DECLARATION OF EMPLOYER

I am an unincorporated employer, sole proprietor or partnership. Yes No

If you answered "YES" to the above:

I understand that some provinces and territories operate, pursuant to agreements with the federal Department of Citizenship and Immigration, provincial nominee programs. I hereby consent to HRSDC providing the personal information contained in this request for a Labour Market Opinion to the provincial/territorial government(s) of the province(s) or territory(ies) where I carry on business to be used by the province(s) or territory(ies) for the administration of their Provincial Nominee Programs.

Yes
 No

Agreement to Participate in the Monitoring Initiative

(The Initiative does not apply to employers seeking foreign workers to fill job offers located in Quebec.)

- I have read and understand the [Monitoring Initiative Fact Sheet](#) and agree to participate in the Initiative.
- I have read and understand the [Monitoring Initiative Fact Sheet](#) and do NOT agree to participate in the Initiative.

PRIVACY NOTICE

I understand the information contained on this form and on any sheet attached thereto, including information that qualifies as personal information within the meaning of the *Privacy Act*, as well as any other information and personal information collected by Human Resources and Skills Development Canada (HRSDC) for the purpose of providing a labour market opinion pursuant to the *Immigration and Refugee Protection Regulations* shall be used by HRSDC and shared with Citizenship and Immigration Canada (CIC) solely for that purpose. I understand that this information may also be shared with federal, provincial and/or territorial governments. This information may be shared with Provincial/Territorial governments for the purpose of administration and enforcement of Provincial/Territorial legislation, including employment standards and occupational health and safety legislation. Finally, I understand that this information may also be used by HRSDC and shared with CIC for policy analysis, research and/or evaluation in relation to the entry and hiring of foreign workers to Canada or the *Immigration and Refugee Protection Act*.

I understand that I have no obligation to complete and sign this application, but that failure to do so may prevent HRSDC from providing a Labour Market Opinion as required by the *Immigration and Refugee Protection Regulations*.

Authority to collect the information contained on this form and on any sheet attached thereto, including any information that qualifies as personal information within the meaning of the *Privacy Act*, as well as any other information and personal information collected by HRSDC for the purposes described above is provided under the *Department of Human Resources Development Act* and the *Immigration and Refugee Protection Act*. Once under the control of HRSDC, the information contained in this form and on any sheet attached thereto that qualifies as personal information within the meaning of the *Privacy Act*, as well as any other personal information collected by HRSDC for these purposes is administered in accordance with the *Privacy Act*. The *Privacy Act* gives individuals the right to access their personal information under the control of a federal government institution. Instructions for making formal requests are outlined in the publication *Info Source*, copies of which are located at all Service Canada Centres or at the following Internet address: <http://infosource.gc.ca>. The personal information collected by HRSDC for the purposes described above will be retained in Personal Information Bank "HRDC PPU 440".

I certify that the information provided in this application is true and accurate.

eg. signing authority for production company

Signature of Employer

Printed Name of Employer

Title of Employer

Date

SIGNATURE OF THIRD PARTY (if applicable)

I certify that the information provided in this application is true and accurate to the best of my knowledge.
(only if applicable - per box 22)

Signature of Third Party Representative

Printed Name of Third Party Representative

Date

INFORMATION FOR EMPLOYERS

Please forward this application to the Service Canada Centre responsible for processing foreign worker applications.

For the list of appropriate centres, please consult our website at:
http://www.hrsdc.gc.ca/eng/workplaceskills/foreign_workers/listhrcc.shtml

Once an officer assesses this application, the employer will be notified of the decision.

APPOINTMENT OF REPRESENTATIVE

To Human Resources and Skills Development Canada:

(only if applicable - per box 22)

FOR THE PURPOSES OF AN APPLICATION FOR A LABOUR MARKET OPINION

I, [] , residing at
(name of employer)

[]

[]

(full address)

Telephone Number: () -

Fax Number: () -

hereby appoint []
(name of representative)

of []

[]

(full address)

Telephone Number: () -

Fax Number: () -

as my representative to act on my behalf in relation to obtaining from Human Resources and Skills Development Canada a temporary employment confirmation of an offer of employment for

Name of person acting on behalf of Parent Company. ie. local Producer, Production Manager, or lawyer

(name of individual to whom employment has been offered)

I hereby agree to ratify and confirm all that my representative shall do or cause to be done by virtue of this appointment.

This appointment shall remain in full force and effect until [] unless due notice in writing of its revocation has been given to HRSDC.

[]
(signature of employer)

[]
(date)

[]

(print name of employer)

Personal Information is administered in accordance with the Privacy Act. It will be retained in Personal Information Bank HRDC PPU 440. Individuals have the right to access their personal information. For instructions, please consult the government publication Info Source found in Human Resources Centres and available at the web site: http://infosource.gc.ca